



Institutional Data Sheet

GENERAL INFORMATION

Institution & Erasmus ID Code	Balıkesir University - TR BALIKES01
PIC number	996644931
General website	https://balikesir.edu.tr/
ECTS information package for mobility students	https://obs.balikesir.edu.tr/oibs/bologna/index.aspx?lang=en
International Office - contact information	<u>Address:</u> Balıkesir Üniversitesi Uluslararası İlişkiler Araştırma ve Uygulama Merkezi, Rektörlük Binası, 5. Kat, Çağış kampüsü (Bigadiç yolu üzeri 17. km), 10145, Balıkesir/TURKEY <u>Official email:</u> erasmus@balikesir.edu.tr <u>Telephone:</u> +902666121452 or +902666121400 / ext.:101617-101621-101622
International Office - Director & Erasmus+ Institutional Coordinator	https://ulaum.balikesir.edu.tr/erasmus-koordinatordugu Assoc. Prof. İhsan KISADERE, Ph.D e-mail: ihsan.kisadere@balikesir.edu.tr Telephone: +902666121400 / ext.:101620 or +902666121452 (Land line)
International Office – contact for Inter-institutional agreements (Erasmus+) and co-operation agreements outside of Erasmus+ (except for Turkic States)	Ece KANBUR (Ms) Telephone: +902666121452 / +902666121400 / ext.:101621 Email : ecegormez@balikesir.edu.tr
International Office – Contact - outgoing students (for Erasmus+ traineeships)	Ece KANBUR (Ms) Telephone: +902666121452 / +902666121400 / ext.:101621 Email : ecegormez@balikesir.edu.tr
International Office – *Contact -Erasmus+ Staff Mobility for Teaching and Staff Mobility for Training (incoming & outgoing staff) *Erasmus+ - incoming students for studies and traineeships (except for Turkic States)	Dinçer KANBUR, M.A. (Mr) Telephone: +902666121452 / +902666121400 / ext.:101617 Email : dincerkanbur@balikesir.edu.tr
International Office – Contact -outgoing students (for studying) (Erasmus+)	Assoc. Prof. Kutlu ERGÜN, PhD (Mr) Phone : +902666121452 / +902666121400 / ext. :101622 Email : kutlu.ergun@balikesir.edu.tr
Coordination of Turkish World Mobility International Office -Contact- incoming and outgoing students and staff within MoUs (*cooperation protocols)	https://ulaum.balikesir.edu.tr/turk-dunyasi-hareketiligi-koordinatordugu Hediye GÜNAY (Ms) Email : hediye.gunay@balikesir.edu.tr Phone : +902666121400/ ext ;101616 ***** Gülşen ALIM (Ms) Email : gulsen.alim@balikesir.edu.tr Phone : +902666121400/ ext ;103103
For foreign students' admission- international recruitment	https://baunyos.balikesir.edu.tr/ Ms Serpil GÜNAYDIN / 0 266 612 1400 / 103097 Mr M. Melih GÜNDÜZ / 0 266 612 1400 / 101879
International Office -International Officer -Contact for financial affairs at the Office and the Erasmus+ projects	Fikret ŞEN (Mr) Phone : +902666121400 / ext. :101880 email: fikret@balikesir.edu.tr
Departmental coordinators (Erasmus+)	https://ulaum.balikesir.edu.tr/erasmus-faculty-coordinators

DATES

Academic calendar per year	https://www.balikesir.edu.tr/akademik-takvim
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Applications <i>deadline</i> for nominated exchange students:	
For autumn semester /whole year [dd/mm]	30/06
For spring semester [dd/mm]	30/12
Transcript of Records procedure:	A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

LOCAL GRADING SYSTEM OF THE INSTITUTION

TR BALIKES01: Grading system at Balıkesir University:

Numerical Grade	Degree of Success	Letter Grade	ECTS Grade
4.00	Very Good	AA	A
3.50	Good-Very Good	BA	B
3.00	Good	BB	
2.50	Average-Good	CB	C
2.00	Average	CC	
1.50	Weak-Average	DC	D
1.00	Conditional Pass	DD	E
0.00	Fail	FF	FX
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INCOMING STUDENT INFO

Study as an exchange student, incl. application procedure	To take part in the Erasmus + programme at the University of Balıkesir, first you need to contact the <i>departmental Erasmus coordinator</i> at your home institution to express your interest. Students who would like to study or do their practical trainings at Balıkesir University must first be nominated by their home University via e-mail. How to Apply To be accepted at Balıkesir University; the following documents must be sent to Balıkesir University International Office (by e-mail first and then by post): • Accommodation form • Learning agreement form for traineeships / study • An official letter from your university showing that you have been selected in the framework of the Erasmus+ Programme (*nomination letter) • One copy of the passport or identity card • 3 /4 passport-size photographs • Application form • Transcript of records (up to date) ➤ Once your application has been approved, you will receive a letter confirming your acceptance at Balıkesir University. (Just a few weeks after the application deadline date.) Pls tap on the link below to download the related forms for your application to Balıkesir University from "incoming students" section OR you can contact us directly at erasmus@balikesir.edu.tr https://ulaum.balikesir.edu.tr/erasmus-koordinatordlugu 
Course catalogues	https://obs.balikesir.edu.tr/oibs/bologna/index.aspx *** for courses in English: (subject to small changes) https://ulaum.balikesir.edu.tr/erasmus-koordinatordlugu

	Students are advised to check if there are enough courses on our available courses list (on demand) their home University will approve of. Students might need to make changes to their original LA due to some reasons such as timetable conflicts, limited spaces, courses no longer available etc. Changes could be made within 5 weeks after the start of each semester. Agreement by the three parties must be reached within 2 weeks after the request. In countries belonging to the European Higher Education Area (EHEA) an academic year of full-time study is normally made up of educational components totalling 60 ECTS credits. (30 credits per semester)
Study fields for exchange	according to the nomination that corresponds to the fields of studying as agreed in the inter-institutional agreements. (For studies, students from our partner Universities are to be accepted though this criterion doesn't apply to the traineeships.)
Required language skills in studying / teaching language	B1 (CEFR) (for students); B2 (for staff) Language of instruction 1: Turkish; Language of instruction 2: English No language proficiency certificate is required. Yet the students are expected to have a good command of English sufficient either to follow the courses / or carry out their traineeships.
Travel / Medical Insurance (both for traineeships and study)	https://baunwebapi.balikesir.edu.tr/uploads/1738911706075.pdf Students for study need a health and travel insurance only though Erasmus + trainees have to take out an accident and liability insurance along with a travel and health policy.
Visa	http://www.mfa.gov.tr/default.en.mfa

HOUSING

Student Accommodation	Accommodation Balıkesir University will help Erasmus+ students in finding suitable accommodation whether it is in university or in the private sector. ➤ Please click the link below to receive further information about the procedures and see the "<u>incoming students</u>" section to reach the accommodation form: https://ulaum.balikesir.edu.tr/erasmus-koordinatorlugu  
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